



Meeting of Session

NOVEMBER 30, 2023

Contents

Agenda	2
Clerks Report	3
Session Meeting Minutes October 26, 2023	3
Congregational Meeting Minutes for Session	6
Commissioners Report.....	7
Buildings and Grounds Report to Session.....	8
Deacons Report to Session	9
Faith Formation Report to Session	12
Financial Report October 2023.....	13
Finance Proposed Budget and Addendum	13
Foundation Report to Session	14
Membership and Outreach Report to Session	16
Mission’s Report to Session.....	18
Music Report to Session	25
Pastor Craig’s Report to Session	25
Pastor Diane’s Report to Session.....	27
Parish Nurse–Chris Erickson	28
Planning Committee Report to Session	29
Personnel Committee Report to Session.....	29
Worship Committee Report to Session	31

Agenda

Meeting of Session

November 30, 2023

- 8:30 a.m. in the Sanctuary for communion and baptism of Barbara Giles.
- Call to Order, Declaration of a Quorum and Opening Prayer in classroom 5.
- Clerks Report
 - Welcoming Guest
 - Approval of October Meeting Minutes.
 - Congregational Meeting Minutes.
 - Commissions Report
 - Recommendation from the Patio Sales team to change their name in the Charter, draft charter is attached.

Committee Reports

- Building & Grounds
- Deacons
- Faith and Health Quarterly-No Meeting
- Faith Formation
- Fellowship – No Meeting
- Finance
 - Addendum
 - 2024 Proposed Budget
- Foundation
 - John Green to serve on the VPC Foundation Board beginning January 28, 2024.
- Generosity & Stewardship -No Meeting
- Gifts & Memorials-No Meeting
- Membership & Outreach
- Mission
- Music
- Nominating
- Personnel
- Planning Committee
- Pastors' Reports
- Parish Nurse-Report
- Worship 11-14
- Old Business
- New Business
- Presbytery Commissioners
- Next Session meeting December 28, 2023, at the Home of the Lindsey's.
- Closing Prayer

Clerks Report

November 30, 2023

Communion: Communion was served during worship on November 5, 2023, and also at the Session meeting on October 26, 2023. Extended Communion was served to members at care facilities in the area and to homebound members.

Deaths: Bill Sauder(2497) on November 1, 2023, Carol Stephens (3785) November 23, 2023.

Membership Changes: Gary and Sandra Heintz by letter of transfer from Desert Hills Lutheran of Green Valley.

Barbara Giles by profession of faith following baptism on November 30, 2023.

Transfers: Jim Nelson(3488) and Candy Nelson(3489) to First Presbyterian Church, Oskaloosa, IA; Lilian Deyerburg (923) to St. Mark's Presbyterian, Tucson, AZ.

Respectfully submitted,

Maureen Ramsay, Clerk of Session

Session Meeting Minutes October 26, 2023

- **Call to Order, Opening Prayer and Communion**-the meeting was called to order and opened with prayer at 08:15 in the Fellowship Hall following a new member breakfast. Communion was served. The meeting then reconvened in Room 5 at 09:45.
- **Declaration of a Quorum:**
 1. **Session Members Present:** Judy Aguayo, Jim Rusk, Dale Honermann, Rudy Sweisfurth, Judy Chris Christensen, Ed Storey, Joan Dakin, Maureen Ramsay, Session clerk.
 2. **Session Members Excused:** Jim Luhring, Steve Ginader, Frank Coggins
 3. **Teaching Elders Present:** Rev. Dr. Craig Lindsey, Moderator, Rev. Diane Christopher.
 4. **Deacon Representative:** Clayton Messelt.
- **Welcoming Guests:** none
- **Clerk's Report:** Deaths: Annamae Buccholtz(2784) on September 26, Gini Baird(1896)on October 13, Katherina Harder(2395) on October 20. New members will be added to the November Clerk's Report.
- **MSP to accept the Clerk's Report, Session minutes of September 28, 2023.**

- **It was agreed by acclamation that the November session meeting will be on November 30th and the December meeting will be a Christmas party with the deacons at the Lindsey's.**
- **Committee Reports:**
 1. **Building and Grounds**-Dishwasher is broken, and a service rep will be called to see if it can be repaired. Discussion on remodeling the kitchen. Further action should include input from Anne Morrison and Lois McFarlane. Purchase of a Walk Behind Scrubber for \$5909.87 was approved by the committee. A new coffee maker was purchased. Update on Sanctuary sound system for choir was presented by Pastor Craig. During the meeting, Craig related that it will be delivered next week. Steve is getting an estimate for a new ice machine. The committee is still looking into new flower urns for the columbarium. New Wi-Fi/internet has been installed for the north side of the church. The company will return next year to organize all the wires. Architects have been contacted about plans for a circle drive on the south end of the building. A storage/workshop building for Patio Sale, fire sprinklers, and getting quotes for a new alarm system were discussed. The parking lot has been re-coated due to shoddy workmanship.
 2. **Deacons**-Reports were presented about Communion servers for December, requests for copying needs from the office staff, success of World Communion, need for more male Stephen Ministers, the need for four deacons to serve. Trudy O'Leary and Sherry Darrah will serve another term. There was discussion about finding elders and deacons to serve communion. Maureen suggested that communion teams be formed and assigned to specific schedules.
 3. **Deacons Oversight Report**-no report.
 4. **Faith and Health**-no meeting
 5. **Faith Formation**- Roger Nishioka has agreed to come in Oct. 2024 for a fall event. Discussion about placing a labyrinth somewhere in the church was referred to Building and Grounds. Pastor Craig will keep providing three devotionals per week for the eblast and the committee will take responsibility for providing the other two. It was suggested to include information about children's activities in the Valley Voice or eblasts.
 6. **Fellowship**-Thanksgiving dinner will be on November 22. Idea for Fat Tuesday Pancake Dinner.
 7. **Finance**-financial statements to date reveal a net income of \$72,720. Discussion about how much money to hold as liquid capital versus investments. Steve will consult with Raymond James. Discussion about building Insurance rate increases for 2024. Internal auditor has set a date of November 11, 2023, to finish the project. Craig related that all budget items can be covered by pledges and reserves.
 8. **Foundation**-meeting will be on Monday, November 30th.
 9. **Generosity and Stewardship**- Discussion about sending Steward letters and pledge cards by email.
 10. **Gifts and Memorials**-no meeting.
 11. **Membership and Outreach**-meeting was held, but there was not a quorum. Outreach postcards will be sent out in November or December to all Green Valley, Quail Creek, Madera Highlands, Tubac, Arivaca, and Amado. A gift of coffee will be provided.
 12. **Mission** reports were received from each mission project. There was also a list of the Presbytery de Cristo Mission Partners and reports from our missionaries. Dates for mission breakfasts and Noisy Offerings were given along with the respective mission project supported.

- 13. Nominating-** Joan related that 4 deacon and 4 elder candidates have agreed to serve. Trudy O’Leary and Sherry Darrah have agreed to serve another 3-year term.
 - 14. Personnel-**Pastor Craig is working on yearly evaluations for the staff and will schedule reviews in January. Carmen was asked to work on a revised Position Description for Pastor Craig including additional duties in 2024. The committee will be asked to approve the changes to be effective January 1, 2024. Carmen is also working with Linda Hester on revisions to the Employee Manual. Organist/Accompanist fees for Memorial Services will be raised from 150 to \$200. Boundary Awareness Training will be held in February 2024 for staff, elders and deacons, and volunteers.
 - 15. Planning Committee-**Maureen stated that the committee has been changed to a commission with the specific task of completing the Congregational Self Study. They are in the gathering of information stage and will report to the session when the findings have been analyzed.
 - 16. Pastor’s Report-**Pastors Craig and Diane both listed activities and events they participated in during the month. Craig outlined his nomination application for Commissioner to the 226th General Assembly. **MSP to accept the nomination.**
 - 17. Parish Nurse Report-**Dates for blood drives held at VPC in 2024 are: Feb. 29, May 16, July 25, and Nov. 21.
 - 18. Patio Sale-**Craig presented a contract for having estate sales in people’s homes.
 - 19. Worship Committee-**Blessing of the Animals was held on Oct. 4 and was a success. The trip to the Holy Land planned for next year has been cancelled. Chuck Ramsay has volunteered to coordinate liturgists beginning in January 2024. There will be two worship services on Christmas Eve, the usual morning service, and a service in the evening to include communion by intinction. Blessing of Prayer Shawls, Prayer Squares and Teddy Bears will be November 12 during worship. Music in the Valley schedule is set.
MSP to approve all committee reports including purchase of a Walk Behind Scrubber for \$5909.87
- **Old Business-** Presbytery meeting on Saturday. Judy Aguayo, Maureen Ramsay, Craig and Diane will be attending.
 - **New Business-**there was no new business.
 - **Adjournment-** the meeting was closed with prayer by Pastor Craig.
 - **Next Session meeting, November 30, 2023, at 8:30 am.**

Respectfully Submitted,

Maureen Ramsay, Clerk of Session

Congregational Meeting Minutes for Session

November 19, 2023

A congregational meeting was called for the purpose of accepting the resignation of Rev. Diane Christopher effective January 1, 2024, and to elect the Session and Deacon class of 2026, and three members-at-large from the congregation for the Nominating committee. Also, the meeting was called to fill the unexpired term of Elder George Curtis and Deacon Lesley Bruce.

The meeting was opened with prayer during the worship service in the sanctuary at 10:27 am by Rev. Dr. Craig Lindsey. A quorum was declared.

Frank Coggins, Personnel committee chair, presented the resignation request from Rev. Diane Christopher. The congregation approved the resignation by acclamation. Pastor Craig announced a reception in Diane Christopher's honor will be held on January 21, 2024, at the Quail Creek country club from 2-4 pm.

Joan Dakin and Ed Storey, elders serving on the Nominating Committee, presented the slate of elders and deacons for the class of 2024-26 to the congregation. The names submitted for elders included: Ron Darrah, Ellen Entwistle, Sheila Frahm, Jim Rusk, Ken Taft, and Jean Hein to fill the one-year unexpired term of George Curtis. The following names were submitted for deacons: Chriss Bell, Sherry Darrah, Karen Holthofer, Trudy O'Leary, John Agner, and Mary Lillie to fill the two-year unexpired term of Lesley Bruce. The congregation approved the slate of elders and deacons. Next, the names of Sue Horton, Lee Ann Calhoun, and Tommy Calhoun were submitted to serve a one-year term on the nominating committee. The congregation voted to approve these nominees as well.

Having completed the business at hand, the meeting was closed with prayer by Rev. Dr. Craig Lindsey at 10:32 am.

Submitted by

Maureen Ramsay, Clerk of Session

COMMISSIONERS REPORT
PREBYSTERY DE CRISTO MEETING
Christ Presbyterian Church, Tucson, AZ
OCTOBER 18, 2023

The meeting was called to order at 9:00 am and opened with prayer. First time commissioners, teaching elders, and guests were welcomed. Several motions were made, seconded, and passed to establish a quorum, approve the consent agenda, receive commission reports, and approve the minutes of May 6, 2023, meeting. The COM introduced Alex Kaneza as CRE(Commissioned Ruling Elder) for Arize and after the worship service led by Christ's Praise Team, his commission was approved.

A talk on Habitat for Humanity was led by Bart Smith. Rev. Ishak Estafanos was introduced as a new pastor for middle Eastern Fellowship.

The 2024 Presbytery Budget was approved with no increases in Per Capita.

A report was received from the Silver City Administrative Commission for the Session of Silver City Presbyterian church in Silver City, New Mexico. The dissolution of the church was approved. The building will be used by a new entity called The Hearth, which will provide a space for people or groups to gather for rest and spiritual renewal. They hope it will be a way to connect with the community through poetry and readings, etc.

Jocabed Gallegos was examined for ordination and her ordination was approved.

An update on Montlure campground was presented. It will reopen in the summer 2024 for the first time since a devastating fire destroyed it in 2011. Volunteers are needed for work camps starting in February.

The Presbytery Pastor's Report and the Stated Clerk's Report were given. A new online directory will be available and will be password protected. The Handbook is being revised. There will be a zoom meeting in February for clerks. There will also be a called Presbytery Meeting on zoom December 5 to select General Assembly Commissioners.

The next meeting will be a combined annual meeting with Grand Canyon on January 27, 2024 hosted by Presbytery of Grand Canyon at Church of the Master in Mesa.

The meeting was closed with prayer at 2:45 pm.

Submitted by Maureen Ramsay

Buildings and Grounds Report to Session

November 5, 2023

In attendance: Dale Honermann, Dick Barney, Skip Berry, Don Brooks, Ron Darrah, John Howell, Jim Luhning, Les Walter, Pastor Craig, Steve Hart, and Linda Hester.

Dale Honermann opened the meeting at 1:30 p.m. with prayer.

Upon motion moved and seconded, the October minutes were approved.

NEW BUSINESS:

Mirrors – The Ushers requested Buildings & Grounds provide convex mirrors on the outside of the two front doors so they could see anyone coming on Sunday mornings when the doors are locked. A proposal was made that instead of a mirror, a wifi camera with motion detection be placed outside. After discussion, the committee agreed to work with the head ushers to provide specific placement of the ushers to see outside the windows until the Anthem has commenced.

Labyrinth – Faith Formation requested we create a labyrinth. The Committee had worked on this project before, noting that there really wasn't a good place at this time for a labyrinth.

OLD BUSINESS:

Sunland Paving - It was noted that Sunland Paving did a great job resurfacing the pavement and re-stripping it at no cost. It was nice to know the company stood behind their work.

The ice machine was discussed once again. After discussion with several vendors, it is not advisable to move the compressor to the roof. The Ice machine was installed in 2008 and new ones have come a long way with better insulation. A company out of Tucson could bring a new ice machine out for \$3,553 delivered. Another option is to get a switch that automatically shuts off the ice machine, then turns back on after a designated time. More research will be done.

Internet – New cabling has been installed throughout the building and we now have wi-fi everywhere. There is a new box in the choir robe room up high in the corner that holds the wiring. While we paid for the distribution, modems, and new box, we did not pay for tracing all the lines, which is an additional \$500. The Committee agreed tracing the lines needed to be done. Pastor will let Session know we are spending the additional money.

Sidewalk restoration – drawings are being made on options for a circular driveway. We should have plans for the next meeting.

Patio Sale – the committee discussed the options of building storage units in the back parking lot of the church. We could store patio sale items ourselves and save moving/rental costs. We could do the circle drive in the front parking lot in 2024, and the storage units in 2025. More research is needed.

Dishwasher – the repairman came out and checked the dishwasher, noting it was not getting up to pressure. He stated the water regulator valve was bad. We double-checked it and there’s nothing wrong with the valve. Les and Steve cleaned the wands and the feeder tubes for the detergent and rinse solutions. The dishwasher appears to be working fine at this time.

Friday morning, the drain was backed up. Steve took the lid off the grease trap and had a plumber out to snake the line and was able to push the blockage through.

Kitchen Projects – The committee reviewed kitchen needs. At the very least, the kitchen needs new cupboard doors and a hard stone surface. The general consensus was that if we want to redo the kitchen, we need a professional to do it right. Pastor noted that we can now start putting repairs/remodels on a schedule.

The new floor machine is in, and they ran a test in the Charter Hall and the machine did the job in 15 minutes as opposed to 2 hours. As with all new equipment, there will be a learning curve.

The new coffee pot has arrived and is now installed.

Pest Control – Steve noted that he is doing a comparison of Bill’s Home Service vs. Rick’s Pest Control. Rick spent 3 hours walking the building inside and out and found several instances of termites that had not been caught by Bill’s. Bill’s contract ends at the end of December. Bill’s termite service is \$567 per year, spraying once, then as we contact them. Rick’s is \$2200 to put inserts in every three feet around the outside of the building. Steve will bring comparisons to the next meeting.

Fire extinguishers – the fire extinguishers have expired, so we have a company coming out on Wednesday to update them.

There being no further business, the meeting ended at 2:19 p.m. with the Lord’s Prayer.

Deacons Report to Session

November 8, 2023

BOARD OF DEACONS MEETING

Minutes

November 8, 2023

The Board of Deacons meeting was held in Classroom 5.

The meeting was opened at 9:00 AM by Moderator Bud Landry.

Devotion And Opening Prayer: The opening prayer and devotional was originally assigned to Cheryl Conner who, unfortunately, was not able to be present. In her absence, a general request for any deacon to add an

impromptu devotion was made, but, having no volunteers, Moderator Bud Landry offered the following thought.

Drawing from John 11:33 (“Jesus wept” which is the shortest verse in the Bible), Bud reflected upon the dual nature of Christ who in His divinity would raise Lazarus from the dead within minutes, yet in His humanity felt the pain of death as we all do. Despite knowing that Lazarus was to be raised, the pain of death still deeply affected Jesus. This miracle was pivotal for the upcoming Passion Week because, although other miracles might be dismissed by the religious leaders in some way, Lazarus was clearly dead and odorous. There was no denying who Jesus was.

Present:

Deacons and pastors present were Pastor Craig Lindsey, Pastor Diane Christopher, Trudy O’Leary, Sandy Green, Barb Bentley, John Bentley, Sherry Darrah, Ron Darrah, Cheryl Stepp, Jana Honermann, Clayton Messelt, Sylvia Landry, and Bud Landry.

Absent were Cheryl Conner, Debbie VanHyfte, and Nancy Storey.

Quorum and Minutes:

A quorum was met.

The minutes were reviewed with a clarification from Jana regarding her area of oversight. She stated:

“The Stephen Ministry has taken on one of the Grief Ministries, Ministry of Presence, which provides personal delivery of a series of four books throughout the course of a year to those who have recently lost a loved one.

The other Grief Ministry, Journey Through Grief Support Group, is facilitated by Carolyn Hill approximately three times a year. This ministry is not affiliated with Stephen Ministry in any way.”

The above verbiage should replace “The Stephen ministry has taken on the role of the grief ministry which is overwhelmed by so many deaths in the community. Carolyn Hill is the facilitator of this ministry.”

The minutes were then approved by John Bentley and seconded by Ron Darrah.

Session Report—Pastor Craig

Since the session meeting for December comes close to Christmas (12/28/23) and since they have no new business at this time, Pastor said that they (the Lindseys) would like to have the deacons and elders come to an open house on Thursday, December 28th at 10 AM to recognize our services to the church.

Our new deacons and elders will be presented for a vote on November 19. There will be a training session for the new deacons and elders on December 8th at 9 AM. That would be a great opportunity for our moderators to meet them.

This year we plan to do a “Boundaries Awareness Training” for VPC. This is required to be held every three years. The purpose is to clarify what behaviors are safe and what are not. “Everyone has social boundaries, and we need to be sure we are on the same page.” So far, no date has been chosen and Pastor Craig will find an outside professional to lead us in this awareness program.

Also, the locking protocol for the church doors was reviewed. Due to concerns regarding security, Pastor Craig is reminding head ushers and leadership to be aware of late comers who arrive after the 9:30 lockup. The head ushers should keep a watch for the flashing lights that indicate that someone is trying to get in.

By the way, our doors have a safety push-bar that locks the incoming, but not outgoing. Pastor unlocks the fountain door to greet those leaving, but the head usher needs to unlock the office door.

Lastly, Pastor Craig is working on an ecumenical event with Green Valley rabbi and local clergy to host a service here at VPC, showing our support and unity with our Judeo-Christian neighbors. Security was brought up again, but Pastor is confident with our safety measures here at VPC.

NOC—Pastor Diane

Pastor Diane reported that our recent October quarterly meeting was quite successful with 25 in attendance. There was a sharing of great ideas and reports. Diane is often notified of hospitalizations and other needs of our congregation through the NOC.

There are two upcoming memorials: Sunday November 12 at 1 o'clock for Phil Green (no reception) and Tuesday, November 14, for Dorothy Foucher at 3 o'clock.

Worship Committee Report—Trudy O'Leary

- The Blessing of the Animals was held on October 4th under the solar panels for 23 dogs, 1 cat and 1 desert tortoise. (One dog was adopted from the Animal League.) Pastor Craig mentioned that there are medals indicating that an animal was blessed, and this can be placed on the leash. The committee will look into the cost of the medals to be given next year.
- Pastor Craig announced that in the interest of safety and security the April trip to Israel is canceled. All who have signed up should contact the travel agency for refunds.
- Chuck Ramsey has volunteered to coordinate liturgists to share in the spoken element of worship beginning in January 2024.
- The Presbytery has asked, and the session has accepted, that VPC host the Presbytery meeting here on Saturday, April 20, 2024. There will be possibly 50-70 people in the sanctuary, a worship service at the start of the meeting, including communion and the VPC choir.
- Christmas Eve is on a Sunday this year and therefore there will be two worship services, the usual morning and Christmas Eve itself. The evening service will include communion by intinction.
- For Lent and Easter: drive-by ashes and 4:30 PM service in the Spiritual Life Center with communion and ashes. There will be communion on all first Sundays as well as Ash Wednesday, Maundy Thursday which will include a seder meal. Communion will be part of the seder meal, but no servers will be required.
- Special note: Pastor Craig informed us that the AGO (American Guild of Organists) will gather at VPC to experience our new organ. It was emphasized that NO ONE other than the rep from Rogers will be permitted to play the organ. Pastor Craig will be present for the event.
- There was a brief mention of the Kirking of the Tartans.
- Blessing of the prayer shawls, prayer squares and bears took place on November 12 during worship.

New Business

- Bud Landry brought up plans to meet at Arizona Family Restaurant following our next deacon board meeting (December 13, at 10:30 AM) to welcome our new deacons and to thank those

who are parting by celebrating with a Christmas brunch. Pastors Diane and Craig will join us. This was well received, and the cost is in our budget.

- Sandy Green recently spoke to Holly Farris, the Social Services Coordinator with The Green Valley/Sahuarita Salvation Army regarding our Prayer Shawls. She immediately replied that she would accept them for those that could benefit from the comfort they provide. This would be another good mission outreach aside from what the shawls provide for our church family and beyond. (This adds no cost to the church budget.) Sandy also said that shawls could be passed out during our “Longest Night” service.
- Sherry Darrah has found an assistant for the Flower Ministry, Maureen Brealey who was a professional floral arranger in business.

Next Meeting

The next meeting will be on Wednesday, December 13, 2023. at 9:00 AM in Classroom 5.

Devotion and open prayer—Pastor Diane offered to give her last devotional as pastor.

The “Our Father” was said in unison and the meeting ended at 9:55 AM.

Faith Formation Report to Session

November 14, 2023

Meeting Date: November 14, 2023

Present: Linda Freeman, chair; Joan Dakin, Dick Davison, Marcia MacDonald, Liz Haynes, Pam Karbowsky, Tom Lobb, Chuck Ramsay

Pastors: Diane Christopher, Craig Lindsey

Oct. 10 minutes: **Approved**

Items for Session Action - None

Opened with prayer.

Dick Davison gave a devotional centering on the parable about the foolish and wise virgins.

Adult Education – A rough draft of the Advent Devotional was passed around. Tom Lobb’s class on depression might be offered again in January or February. This session of the class was small but good. Marie Valade will still teach her Advent class although she had recent ankle surgery. Eloise Fredrickson’s class on To Kill a Mockingbird went very well. The Men’s Bible class has about 5 or more. Pastor Craig’s class has between 9 and 15. Pastor Diane and Chuck Ramsay’s class has about 10-15. Chuck will continue with the class in the new year through the rest of the New Testament.

January 20th – Brad Monroe will do a Saturday morning retreat. The topic is Rhythms of the God-Life, which is the title of his latest book. There was a discussion on whether to provide a lunch and it was decided that we would.

Roger Nishioka has put us on his calendar for the weekend of October 26-27.

We are responsible for Tuesday and Thursday devotionals in the E-blasts in new year.

Pastor Craig is meeting with the Rabbi of the Jewish Synagogue. The Synagogue is commissioning a Torah scroll to be created. Dr. Joel Hoffman, a visiting scholar, will be speaking on the Torah and comparisons between Jewish and Christian religious scriptures on February 2-4. He will preach at our church on Sunday, February 4th and possibly have a class afterward for our congregation.

Children's programs – Sunday school is going fine. Question was discussed as to whether children would continue to come in for Communion. It was decided that the older children would remain in church for the entire service on Communion Sundays.

Pam Karbowski will write articles for the Valley Voice on future Sunday School topics.

Adult Bible School – will be held July 16, 17, and 18th and the theme will be “Oh, the Places You’ll Go.” Possible ideas included a slide show of astronomy photos in connection with the Genesis story and/or a visit to Karchner Caverns.

Next Meeting – December 12 at 9:30 am. We will look at Lenten devotionals and possible classes for Lent.

Respectfully submitted:

Liz Haynes

[Financial Report October 2023](#)

See Attachment

[Finance Proposed Budget and Addendum](#)

See Attachment Proposed Budget

Addendum to the VPC Finance Committee Regular

Quarterly Meeting Minutes

From October 18, 2023

Based on Discussion at our 10/18/23 meeting, we asked Treasurer, Steve Ginader to research possible investment opportunities for our cash in commercial bank. Following his research, he reported to the committee via email that PNC was offering about 5% for a 7 month CD, but would charge an early withdrawal fee if we

needed the funds before expiration. In checking with Raymond James, they offer a 5.2% to 5.4% for laddered CDs with no early withdrawal penalties. Based on this research, Steve made the motion:

The finance Committee recommends that we would close the PNC accounts and transfer all funds to Raymond James for them to invest in multiple layered CD's. It would also be one less institution to deal with. Seconded by Annie Stitt.

Email responses from the committee were all affirmative. Those actions have been taken and monies are invested in laddered CDs as recommended.

The proposed 2024 will be presented to the Session at the November 30, 2023 regular meeting for their approval.

We are still searching for Finance Committee members to serve new or expiring terms.

Respectfully submitted,

Annie Stitt, Secretary

Our next regular quarterly meeting will be January 17, 2024, at 10:00 a.m., Classroom 5

Foundation Report to Session

October 30, 2023

Members present: Jim Rusk, Steve Ginader, Treasurer, Jana Honermann, John Bentley, Judy Christensen, Annie Stitt, Pastor Craig Lindsey. Also present by Zoom: Bill Herf. Absent: Jim Fitzpatrick.

A quorum was present.

President Jim Rusk called the meeting to order at 2:09 pm. Rev. Craig Lindsey offered an opening prayer. Jim Fitzpatrick has resigned from the Foundation Board because they are moving to New Mexico. So, We are on another search!!

The Minutes of the regular Quarterly Meeting of July 17, 2023, were accepted as distributed.

Financial report:

- Bill Herf reviewed the portfolio statement as of September 30, 2023. The Portfolio Review is provided (**exhibit A**) indicating that the Year-to-Date portfolio increase is 3.36%, but the time-Weighted Return is 4.7% compared to 2021 at 9.6% and 2020 at 8.1%. He stated that we have a static allocation of 70/30, 70% US large with a current yield of 4.32%. We will probably have approximately \$40,000 income for 2023 and cash would be available by March/April 2024 to pay for any capital needs of Valley Presbyterian Church. Following are the statistics from the Portfolio Review:
 - o Total Value = \$ 1,193,038
 - o Fixed income = \$ 649,772 = 54.46%
 - o Cash = \$ 13,216 = 01.11%

o Equity = \$ 530,050 = 44.43%

- Treasurer Steve just received the portfolio review and has not had a chance to do a report yet.

Old Business:

- Pastor Craig reported that VPC has purchased a Floor Scrubber at approximately \$6,000 and have completed an internet upgrade for the building. Both projects were paid through VPC Capital Reserves. The parking lots were also redone at no cost to the church because something was wrong with the initial asphalt used last spring.
- Building and Grounds is looking at replacing the ice machine and changing from a dish sanitizer to a dish washer, but no major projects are anticipated for the near future and these expenses could be covered by the capital reserves. Long range may be a total Kitchen remodel.
- We discussed the idea of having a Third annual Giving Forum. However, after lengthy discussion on the results of the past two years, we have decided that a semi-annual presentation during the high season would draw more members to this type of presentation. M/S/P. October 2024 we can look at 2025 planning for a forum.

New Business:

- Several names were also submitted for possible new Board members in the future. Jana Honermann and John Bentley have agreed to commit to another 3-year term on the Board. It was M/S/P to ask Session to approve the continuation of these members. We will be suggesting additional candidates as we contact them.

There was discussion regarding the use of 2023 income and how to notify the session or whether it would be better to reinvest the 2023 income. We tabled this discussion until the annual meeting in January.

With no further business to come before the Board, the meeting was closed with prayer by Pastor Craig and adjourned at 3:00 pm.

Respectfully submitted,

Annie Stitt, Secretary

Next meeting will be Monday January 28, 2024, at 2:00 pm in Classroom 5

Addendum to the VPC Foundation Board Minutes

October 30, 2023

- On November 4, 2023, we received the Treasurer's review of the foundation's portfolio review and have attached it as **exhibit B**
- John Bentley has approached John Green and asked if he would be willing to serve on the VPC Foundation Board beginning January 29, 2024, to fill the position vacated by Jim Fitzpatrick. He has accepted that position. By an Email unanimous vote of the Board on November 14, 2023, we ask that the Session approve this nomination.

VPC Foundation Quarterly Report

End of Quarter Principal Balance			Asset Allocation		
Year	Quarter	Balance	Fixed	Equities	Cash
2022	1st	\$1,366,478	56.7%	42.9%	.4%
	2nd	\$1,236,009	59.1%	40.5%	.4%
	3rd	\$1,161,820	61.5%	38.4%	.1%
	4th	\$1,180,222	58.7%	40.8%	.5%
2023	1st	\$1,217,923	53.0%	43.2%	3.8%
	2nd	\$1,212,404	51.5%	45.3%	3.2%
	3rd	\$1,193,038	54.5%	44.4%	1.1%

Dollar-Weighted Return

2022 1st	(\$77,318)	(5.55%)
2022 2nd	(\$104,089)	(9.55%)
2022 3rd	(\$74,209)	(3.99%)
2022 4th	\$14,402	3.20%
2023 1 st	\$38,948	3.30%
2023 2nd	\$35,985	3.01%
2023 3rd	(\$19,366)	(1.60%)

VPC Capital Projects Expenses

Date	Check	Amount	Project
Sept 21, 2022	212	\$25,000	Parking Lot (initial)
Nov 7, 2022	213	\$18,485	Parking Lot (final)
Jan 17, 2023	214	\$1,205.22	Sound Stage
Mar 28, 2023	215	\$41.74	Seminar Luncheon
May 3, 2023	216	\$41,503	Roof

Fee Schedule: Equities .95%, Fixed .7%

In attendance: Judy Christensen, Jim Rusk, Ann Bont, Lois Macfarlane, Cheryl Stepp, Annie Stitt, Pastor Craig, Linda Hester

Judy opened the meeting at 1:00 p.m. and welcomed those in attendance. She started the meeting with a devotion on Wisdom.

The October notes were accepted as presented.

The committee reviewed the membership budget reports through September. There was a brief discussion on continuing to pay for name tags, and it was agreed that we continue. Motion approved.

The Outreach budget sheets were missing, so will review them next month.

Visitors – There weren't a lot of new updates on visitors. It was discussed that there needs to be a process for making calls on visitors. Cheryl and Lois will make calls on new people with the frequent visitor list provided by Ann Bont. After a 2nd call, and if agreed to by the visitor, we will add them to the database.

The committee discussed the new members and how many times they should meet prior to becoming a member. It was noted that longer new member classes allow committee heads to talk about their committees, new members tend to get to know each other better, and encourage the membership to "stick". It was determined that next year we will start with two classes as a trial and see if they gel as a group. Other suggestions were to hold a mini reception after church the Sunday before they are accepted, and laying hands on the members, which can be a very meaningful ceremony.

Valley Galley – Lois noted that they were currently cooking for the patio sale volunteers and would be open Thursday Friday and Saturday. The following Saturday, they would supply breakfast for the Mission Breakfast. She then noted that after 7 years, she and Anne Morrison were stepping down from the Valley Galley. While they will still help as needed, they have a good lead on another couple to lead – Clair & John Howell. Pastor Craig thanked Lois and Anne for their work with the Valley Galley, from inception to now.

New mover cards have been sent out. This month 187 mover cards were mailed at a cost of \$147. There are 16 coffee cards left and we will continue to distribute to new movers until they run out. Single packs of coffee will be distributed after the cards are gone. The Committee has \$2,600 left in our budget for postcards. At the committee's request, a request for finance to carry over \$2,000 in a custodial account will be made, followed by a meeting with Session. Judy will take the request to Session. Craig will send a note to Steve Ginader to be passed on to session.

When a visitor wants to hand the card in, direct them to the visitor table after church. They will fill out the new visitor form and will be provided with one of the new coffee packs. The coffee packs are a 1-2 pot size. Then someone on the Membership Outreach committee will give them a call. Judy will contact the new visitors in November. December has yet to be determined.

Labels will be added to the packages of coffee with Valley Presbyterian Church and address on them.

There will not be a meeting in December, however an e-mail with the updates will be sent out to everyone by the 13th.

There being no further business, Pastor Craig closed in prayer at 2:00 p.m.

Mission's Report to Session

October 10, 2023

Members Present: Doug Clark, Pastor Craig Lindsey, Les Walter, Kylene Joplin, Carol Stephens, Ann Ball, Kay Brouwer, Reed Olson, Ed Storey, Judy Aguayo.

Members Absent: Patti Bright, Deb Jones, Steve Larson, Mary Horn.

8:45 Devotional: Better than Revenge

Ed Story

We have lately seen the results of revenge in the Middle East. Yet, we can recall that this has been going on as long as we have been old enough to watch the news. It started long before our lives. When Bob & Kristi Rice visited us from South Sudan, they related how small children were taught to sing about killing those of a neighboring tribe. Of late, it seems both Jews & Muslims are focused on revenge. The Bible gives us lots of lessons about revenge. In Matthew we are told that forgiveness should be seventy times seven. Matthew five also talks about loving our enemies. Matthew 22 tells us to love our neighbors as ourselves. Our neighbors live all around the world. I'm sure many of us, including me, felt that Israel was fully justified in decimating Gaza. In reality, all it will do is harden the wills of the Gazans who survive. The continuation of war only guarantees that it will not end. We might remember that Christians and Muslims fought for 15 years in Lebanon, ending in 1990. I am sure the Christians did not have forgiveness at the forefront of their battle plans. In such a poor country, the war sucked up resources that could have better helped those in need. We even hear of death threats in our house of representatives for those who do not vote the way someone might like. We are perpetrating the Status Quo. When we elect our representatives, we should consider their attitudes toward revenge in our selection process. There are organizations focused on teaching forgiveness in the middle East and beyond. Their followers face many dangers. People need help of many kinds. Food and clean water are examples. Forgiveness may not seem to provide a short-term benefit, but longer term it can help lessen the violence and displacement that seem to fill parts of the world.

Discussion- Bible examples of the Old Testament answer to revenge is eye for an eye which limits revenge but leaves both blind. Sanctuary cities are another biblical way to prevent revenge. The New Testament answer is *agape* love.

9:00 Call to Order

Prayer

Judy_Aguayo

Announcements: Prayers for former members Pat Nau and George and Karen Curtis. With regret we announce that Kara and Jim Fitzpatrick have moved from the area and have resigned their positions as liaison to Hands of a Friend and recording secretary. Much thanks for their service and they will be missed.

Approval of Minutes: October 10 minutes were approved and submitted to the session.

Financial Report: The October 2023 Mission Budget was presented and reviewed The Contingency Funds are \$4,148.93.

MISSION REPORTS/COMMENTS – Round Table

Update Reminder: Each person with an assigned Mission area should contact agency or Missionary on a regular monthly basis for update and activity. If able or unable to attend our meeting, please submit written update for committee and minutes.

Amado-GV Food Bank –

Kylene Joplin

Kylene Joplin reported that 13 pounds of food was delivered to the Food Bank and \$571.25 was given to each Food Bank (Green Valley and Amado). These two food banks are separate, but under one “umbrella.” We give each food bank the same amount of money, but food donations stay in Green Valley. Our donations are directed to milk and eggs. Carol and Kylene visited the Amado Food Bank this month. The food bank is impressive and is well organized. Roberto Hernandez has recently been hired to be the director of the two Food Banks and wishes to attend a Mission Breakfast. The in-house program scheduled for March 23,2024 is rescheduled to introduce Roberto Hernandez as director of Amado-GV Food Bank.

Casa Vida Nueva para Niños –

Reed Olson

December 9 is the Christmas Trip. So far there are 16 people signed up to go. Depending on how many vehicles we can use, there will be anywhere from 18 – 28 people attending.

VPC set up for donations and signups for the trip continue for Nov 19, and 26.

Reed plans on meeting with the Rotary Club of Green Valley this week and other groups in the following weeks to widen the support base.

Compañeros en Misión –

Judy Aguayo

An Update on Fundraising for the New Classroom

A team from PC(USA) churches in the U.S. has been helping Compneros en Mision raise funds to build a place to host or food ministry, our tutoring program, and our neighborhood health check-ups. So far, we have raised \$49,000 of an estimated \$79,000 the funds needed to furnish the building. The current plan is for a “Build the Building” fund-raiser to be held in the Fall of 2023, and there will be lots of fun ways to help finish the building and provide furnishings for it.

A presentation at the Presbyterian Meeting October 22, 2023, was a fund raiser. Bricks were sold for \$10 for completion of their building project. In support of this program a donation of \$1,000 from the Contingency Fund for Bricks was proposed- moved by Judy Aguayo seconded by Ed Storey and approved by committee to donate of \$1,000 from the Contingency Fund for Bricks to Compañeros en Misión.

Crossroads Mission, Nogales, Arizona –

Les Walter

It was announced that we will prepare and serve lunches at the Crossroads Mission every second and third Wednesday. Volunteers may sign up with Les Walters in Fellowship Hall if interested in this mission opportunity. A car of 3 or 4 volunteers will leave VPC front lot at 8:15 on mission days. Return will be about 1:00. Thanksgiving and Christmas dinners will be supported by denotations from church members.

Posada Community Services – Deb Jones reported that "It's Just Fellowship Lunch" is a proposed program to foster congregation fellowship by having lunch at Posada Live Community Service with church members. Planning is still in progress but could include a sign-up table in Fellowship Hall after advertising by pulpit, Valley Voice, and Email. The cost of the fellowship lunch is \$3.00 per person and does require reservations. This plan was discussed at the Fellowship Committee on October 23, 2023, and was well received.

Future plans are pending.

Los Ninos Valley Preschool program was reviewed and will be detailed in the Valley Voice.

General Mission Support – Ed Storey talked about the Presbyterian General Assembly Mission providing aid to a huge number of agencies around the world. Our VPC Mission gives is a very small portion of the total Presbyterian contribution, but it shows our interest and concern. Pamphlets from Voice of Martyrs were reviewed.

Hands of a Friend – No Report

Jan Farington has agreed to become the agency's representative.

Operation Christmas Child Box Mission-

Ann Ball

94 boxes have been turned in for this year's drive. The final accounting will be done on Thurs Nov 16 when all the boxes will be taken to the Processing Center in Sahuarita this year...to Calvary Chapel Church. All boxes turned in have had the shipping costs included. Also, final accounting of monies will be done on Nov 16.

No expenses were incurred because these donations were sought and met. The unknown at this point is how many people took advantage of the online giving option. It was publicized and was easy to use, but we will not get a reporting on this from Samaritan Purse until probably mid Jan.

Destination of our boxes will be sent to us sometime between late Dec and Jan. Reporting of this per Valley Voice will be done. Boxes that were donated online will be reported to each donor individually.

Interest in this project this year was not as great due to what I think are several factors:

1. The economy in general.
2. Many competing mission projects running concurrently, all worthy projects. There are certainly some very urgent needs in the world needing immediate attention.
3. The earlier timeline done by Samaritan Purse for shipping reasons did not allow time for many of the winter residents to return to GV, to hear of the project, and participate.

Mission Quilts -

Patti Bright

It was with a lot of hugging and laughing that we greeted our snowbirds back to the quilting group. They will continue to trickle in until January. When I added two new members to our contact list, I was surprised to see that we had forty on the list. I always cleanup the email contact list of quilters in May at the end of that

quilting season. Even though we have 40 on the list, never have we had even 30 of us together at the same time.

It hasn't gotten cold enough to consider delivering quilts yet and our supply isn't large enough to deliver to the more distant agency and hospital that we start each new season delivering to first.

Operation Mobilization –

Doug Clark

Dave and Pam's report must not be on the internet for safety concerns.

Dear Praying Friends,

Thank you for standing with us over these last months! We are amazed at how God is at work overseas and in the USA. Nothing can hold God back seeing His plan fulfilled for all nations.

We have many things to celebrate and be grateful for in how God has undergirded us in these last years. Pam and I have traveled to many countries in the first half of 2023 to Asia and the Middle east which at times felt quite heavy, but God gave us the strength to travel internationally to so many countries and ministries.

Then we had the blessing of our kids with their spouses and our grandkids with us for about 5-6 weeks this summer. What a blessing to be with them. Our kids Rachel and Justin grew up overseas with their formative years in Tajikistan for 13-14 years of their lives.

We are so grateful for the good health he has given them and that they have good jobs to support themselves. Please join us in prayer for their personal walks with Jesus to grow so they will pass faith onto their little ones. We are praying for them.

Pam and Dave Lovett.

Young Adult Volunteers – Ed Story reported that our Synod has organized the current YAV program, running from September 2023 for 12 months. There are 5 YAVs, listed below. Their task is to show the hand of God to people in need. It is an opportunity for them to learn more about serving God as they work on plans for their lives. James Martin, a part-time pastor at the Douglas Presbyterian Church, is the manager of the program. Valley Presbyterian Church is paying the \$10,000 annual stipend for one YAV. James and some YAVs will speak at Mission breakfast.

• WHO	WHERE LOCATED	ACTIVITY
• Lesly	Agua Prieta	Help those waiting for Asylum hearings
• Nidia & Ben (from El Salvador and Kentucky)	Tucson	Work with low-income homeowners
• Zeyla	Agua Prieta	Basic migrant support
• Yadamy	Agua Prieta	School support for lagging children

Presbyterian Campus Ministry –

Judy Aguayo

Judy Aguayo has agreed to become the agency's representative.

Bob and Kristi Rice (PCUSA missionaries) –

Doug Clark

Visiting Churches and South Sudanese Diaspora in Lincoln and Omaha, Nebraska

What a gift to visit Lincoln and Omaha, Nebraska, last weekend! We are grateful for Pastor Melodie Jones Pointon and Eastridge Presbyterian Church for hosting us, and thankful for opportunities to visit Westminster Presbyterian Church of Lincoln and the Nuer Union gathering which met at Nile Church in Omaha.

For me (Bob), it also felt like a homecoming, as my grandfather was born and raised in Broken Bow, western Nebraska, near the Sand Hills. Somehow the landscape feels native to my soul. It also felt like a homecoming as we were able to visit and connect with South Sudanese Diaspora. Praying and worshiping with Nuer friends and their family in their home in Omaha felt like a slice of heaven. The family of Rev. James Guek and Mama Sarah Kuac, whom we visited, are vitally connected to the late Rev. Pastor Moses Kuac, the first Nuer pastor in South Sudan, who serves a central part of one of the case studies of my PhD research. It was a gift to hear more stories from his Sarah daughter, and to meet all their children. We feel so grateful for the blessing of being able to enjoy precious time with people and explore some beautiful places. To those who gave us a bed or a delicious meal or met us along the way, thank you! Truly, each day is a gift.

Bob and Kristi Rice

St. Andrew's Children's Clinic –

Kay Brouwer

Doctor Marvin Clark and his wife are leaving Green Valley and have donated \$900.00 worth of Surgical Instruments and Medical supplies for St. Andrew's Children's Clinic. Laura is happy to receive and share this donation with doctors who provide services to the Clinic.

Laura Romero and two office personnel were in Hermosillo Nov. 9 until Nov. 14 with 18 children needing Rhinoplasty to rebuild their mouths and nasal passages. They were born with Cleft Palates and now, as teenagers, need follow-up surgeries. The CSI (Children's Surgical International) team flew from Minnesota to Mexico to conduct surgeries for these children. The Clinic provided hotel rooms and meals for the families.

The November clinic served about 60 children and their families. It was a slow day because it happened to be on the Day of the Dead holiday when many families were involved in celebrations for deceased loved ones.

Two separate individuals want to provide Christmas gifts for children at the Clinic. Handmade/hand painted toys made by a group in Minnesota are offered. Also, a group of local people want to buy and give Christmas

gifts. These donors want to know the number of children at specific ages so gifts can be more appropriate. Laura is very appreciative of these generous donations and will provide the needed information. Kay will ask Patti Bright if there are some quilts which the Quilters would like to donate at the December Clinic. These items will be presented to St. Andrews Clinic on the day of the Christmas party, December 7, 2023. Laura is excited to have a Christmas celebration for the children and families served by the Clinic. The need for money, prayers and support continues. VPC has been very generous and helpful. The Clinic sends us their sincere thanks for all we do.

Because of great need, Kay Brouwer moved and seconded by Reed Olson to send \$1,000 from the Contingency Fund to St. Andrew's Children's Clinic and was approved by the committee,

Valley Assistance Services –

Steve Larson

Nov 16th - open house at Tubac Community Center, 11:30 to 1:30 to introduce programs that VAS will provide in Santa Cruz County.

VAS staff will be at the Green Valley Food Bank on Tuesdays, Amado Food Bank on Thursdays, at Tubac Community Center on 1st and 3rd Thursdays.

VAS will hold a yard sale on Friday and Saturday, December 1st and 2nd, from 8 am - 1pm, donations gladly accepted, call the office re items that can be donated.

Caregivers support group meets at VAS the 1st Tuesday of each month, Socialization support group meets on the last Wednesday of each month.

Empty bowls again to be held at VPC on February 17, 2024.

VAS will be the featured program at the January Mission Breakfast.

Youth on Their Own (YOTO) –

Mary Horn:

- 1) Youth on Their Own has officially moved to their new location as of Monday, November 6, 2023. They have advertised 3 Open Houses on Saturdays – 11/11, 11/18/ and 12/2 - from 10AM to 2 PM. This is a great opportunity to see the beautifully renovated facility! We will look forward to doing a church group tour/info session at YOTO in March 2024.
- 2) YOTO is partnering with Ben's Bells to do a special YOTO Bell that will be available during tours. Folks who donate \$100 or more will have the option of receiving a bell which they can either take home or

hang (with a message) in the trees in the Courtyard for a YOTO youth. (Order taking for the bells will resume at church in January of 2023.

- 3) Dick delivered new back packs and spiral note books to YOTO's new home on October 20. He also delivered \$200 for two Ben's Bells that had been purchased.
- 4) YOTO CARD MAKING will be done at home by our crafters during the months of November and December. The next meeting in Classroom 5 at church will take place on Wednesday, January 24 from 1-3:30. All are welcome to come and create cards of inspiration for the students!!
- 5) Donation of \$600 from Contingency Fund -\$100 for YOTO Bell and \$500 for tile in mosaic mural. Moved by Doug Clark seconded by Ed Storey and approved by committee

Old Business

Mission Breakfast

- November 18, 2023 – Young Adult Volunteer Program – Pastor James + YAV worker – plans & advertising in process
- January 13, 2024 – Valley Assistance Services
- February 17, 2024 – Youth On Their Own
- March 23, 2024 – Amado-GV Food Bank

Noisy Offering – 5th Sunday of month for 2023-2024

- October 29, 2023 – Presbyterian Campus Ministry –\$475.98
- December 31, 2023 - Compañeros en Misión – Judy Aguayo
- March 31, 2024 – YAV (Young Adult Volunteers)- Ed Storey
- June 30, 2024 – Pam & Dave Lovett- Doug Clark
- September 29, 2024 – Crossroads Nogales Mission
- December 29, 2024 – Hands of a Friend

Operation Christmas Child Shoebox Information is in a report above.

Young Adult Volunteers (YAV) - Information is in a report above.

Homeless Packets Project – There is no barrier to resuming this program and leadership will be sought.

Financial Reports Due - Submit agency's latest Financial Report of 2022 by year end.

Mission Committee 2023-2024 Overview – Reviewed and unchanged, as presented, for 2024.

Mission Outreach Report/Mission Sunday is January 14, 2024 – Turn in to church office by Dec. 1, 2023

Valley Voice articles – 8 or more/month. We had 12 in November 9 in December, 9 in January, 9 in February, 10 in March, 11 in April, 11 in May, 12 in June 9, in July, 11 in August, 15 in September, 12 in October 11.

New Business

Consideration for a church van for transportation needs was discussed.

Doug Clark gave the closing prayer, and the meeting was adjourned.

Respectfully submitted, Doug Clark

The next Mission Committee meeting will be at 8:45, December 12, 2023, in Room 1.

Music Report to Session

November 5, 2023

Pastor Craig Lindsey

Director of Music Jamie Reed

Organist/Accompanist Jan Brachel

Ken Frahm

Bobbie Richards

Marie Valade

Pam Coggins

The music committee met on the 5th and selected the color of the new choir robes. It is a pewter, silvery color. We have the robe company and will be ordering 100. The Music in the Valley Concert series was announced. There will be 4 concerts. A single ticket will be \$20.00, or a season pass will be \$70.00. The concerts are TJI's Ellington Band on Dec. 3rd at 2:00pm, Let's Go To The Movies on Jan. 13th at 2:00pm, Choir Concert with Darnell Roulhac on Feb. 10th at 2:00pm, Puerta-Vazquez Duo on March 23rd at 2:00pm. The next meeting will be Feb. 21, 2024.

Pam Coggins

Secretary

Pastor Craig's Report to Session

November 2023

October 24th, I met with the Attorney for Member Katherina Harder and transferred responsibility for her estate to him. Katherina had requested I served as her POA, POHC, POMH, which I did through her passing. She had also requested I serve as Executor of her Estate, with the Attorney as my backup. My belief is that this could prove to be a conflict of interest, because while I do not benefit, the Church will.

October 25th, Sunland completed the repaving of the front parking lot and painted this, then blocked off all entrances. I asked for Randy's help, but after three occasions of his ignoring my directions, I confronted him, at which he resigned. I allowed him to continue to work until November 13th, when I accepted his resignation.

October 26th, was the last Session meeting where New Members were received. During this meeting, the back parking lot was sealed. Immediately after which someone drove around in the wet tar.

October 27th, I met with the Stephen Ministry Leadership about someone who applied to become a Leader.

October 28th, I drove Pastor Diane, Judy Aguayo and Maureen Ramsay to attend the Presbytery Meeting.

October 29th New Members Ed Schmidt, Gary Heintz, Sandy Heintz and Barbara Giles were received. Also during the service, we recognized all of those who had been resurrected since the last All Saints Day.

October 30th, In addition to leading Bible Study and attending the Foundation Meeting, I discovered I had made a mistake in advising the Nominating Committee. I immediately visited the party I had offended to apologize, offer a means of remediation and a plan so that this does not happen again.

November 1st, I met with the Nominating Committee to gain endorsement of my plan to correct the error.

November 2nd, the Clergy met together with Rabbi Norm for breakfast, I assisted with Pack & Sort, then unpacked the new K Array Speaker.

Friday, November 3rd, I assisted Sound Engineer Mark Miceli with installation of the new Speaker System for the Choir and rebalancing of the system.

Saturday November 4th, I accompanied four families to a play at CPAC.

Sunday November 5th, I preached and officiated at Communion, then attended the Music Committee Meeting, then served Communion at La Posada, as well as to Dorothy Sauder and family whose husband had recently passed.

Tuesday, Nov 7th, I met with the Patio Sale Leader, then with the GV Pastors planning a Golf Tournament as Fund raiser for St Andrews Clinic, then with Building & Grounds Committee.

Wednesday, November 8th, I met for True Concord Concerts planning, then Deacons, Personnel Committee, then Membership & Outreach.

November 9-10-11 I worked with the Holiday Sale, then helped with clean-up until done.

Friday, November 11th I attended the Dedication/Open House for YOTO's new building in Tucson.

Sunday November 12th, I assisted in Worship and Blessing of Prayer Shawls. Later I officiated at the Celebration of life for Phil Green.

Monday, Nov 13th I accepted the resignation of Part-Time Custodian Randy VanHyfte, then led Bible Study. Also, I dismantled the new Sound System so as to host True Concord, marking all of the Choir Chairs and assisted in moving the Chancel Furniture off of the Chancel.

Tuesday, Nov 14th I attended Staff Meeting, then Missions Committee, then Faith Formation Committee, then the Memorial for member Dorothy Faucher.

Wednesday, November 15th, I met with Worship Committee, then met the Presbytery's Nominating Committee whom Bob Campbell was hosting at our Church for their meeting.

Thursday, Nov 16th, I met with the GV Clergy to plan an Ecumenical Celebration of Light & Peace for Hanukkah and Advent at our Sanctuary December 8th at 4p.m. Then interviewed three candidates for the Custodial position. Then met with the Planning Commission as we welcomed GV Council president Debbie Kenyon.

Friday, November 17th, I attended the True Concord Concert, then worked to reset the Sanctuary. After conferring with the Personnel Committee, I informed the Session of the actions accepting Randy's Resignation

and Hiring Joe Snow as Full-time Custodian. In the absence of the Clerk at the Planning meeting, I also typed up the Minutes of that meeting for the Committee.

Saturday, November 18th I attended the Mission Breakfast for YAV and finished reassembling the Choral Sound System.

Sunday, November 19th I preached at Worship, then led the Congregational Meeting.

Monday, November 20th I led Bible Study, and in the absence of our Custodians Chuck Willie and I took down Quilters tables and set 12 Rectangular and 16 Round Tables with 152 Chairs for Thanksgiving.

Thursday, I assisted in cooking and carving at Thanksgiving Dinner for Community.

Sunday, November 26th, I preached at our Christ the King Worship Service.

Thursday, November 30, I asked that Pastor Diane officiate at the Baptism of Barbara Giles, while I officiated at Communion with the Session in the Sanctuary.

Pastor Diane's Report to Session

November 2023

Diane's Session Report December 2023

It didn't seem appropriate to write down all the things I did this past month, many of them for the last time. I taught my last Bible class, lead my last new member class, probably did my last memorial. This may be my last Session report. Thus, this report is more reflective.

I look back at 14 years of Session meetings here at Valley. Most of the time, Larry or Mark or Craig led these session meetings, but I remember so clearly the day I was called to take over. I was at the scene of Larry's death, and Brad Munroe called from Texas. "You are now the moderator of Session. Call a session meeting for tomorrow morning and figure out how you will handle Sunday." In my numbness, I needed that charge. For the next 8 months, Pastor Paul, Session and I led this congregation through the deepest griefs a church can know.

When Mark Medina arrived, we struggled through his difficult and disciplined leadership as interim pastor. In his three years as moderator of Session, I believe he was exactly what we needed in order to become a healthier session and church and prepare us for the arrival of Pastor Craig.

We are in such a good place right now. And my call has ended. If I dare, perhaps it is like Moses who led the people through the wilderness, whose call ended when it came time to enter the promised land (although he did get a glimpse of it). My call was to take this church through the suicide of Larry and its aftermath, the wilderness. You are now entering a time of growth, and I have caught a glimpse of it.

So, Session, I leave you with a charge. It is the same charge I gave to the congregation during Craig's installation service. The charge comes from *The Wizard of Oz*, from the lion who needed courage, the scarecrow who needed a brain, the tin man who needed a heart, Dorothy who wanted a home.

Have Courage. Pastor Craig is a pastor of courage as he leads you into the future. Embrace the possibilities. Grant him the freedom to dream and lead. Then have the courage to be creative, try new things, think outside the box, and expect the unexpected. Then watch with eager expectation how God will work.

Be Wise (or have a brain). Numbers are up – both in the seats and financially. But leading a church is not just about numbers. It is about what God is doing in the hearts and minds of people. Church is about sharing the Good News with others, inviting people into this Body of Christ, and allowing them to express their faith through their service. Always be mindful of the faith of this Body of Christ.

Have heart. Craig will be a solo pastor for at least a year. Everybody will want his attention. Take care of him. Allow him to take his days off (I don't know how many times Craig and I have heard, "I know this is your day off, but.....). Make him take his vacations and study leaves (no matter what excuse he gives you!). There are plenty of people available to preach while he is gone. Pray for him and Judy on a regular basis.

Be a home. I charge you to be a home for the people of Green Valley. It is the number one reason why people join this church. Green Valley is made up of people away from their families. Make this a place for the lonely, the homebound, the displaced for we are a family of God.

So, skip down that yellow brick road, dear Elders, always keeping your eyes on God.

Parish Nurse-Chris Erickson

November 2023

Concerns There have been chronic health concerns, facility questions/placement, dementia and health questions, and discussions with family members of our members. Calls were made regarding these health concerns, as well as questions regarding resources in the area, assisted/adult living care/other facilities, caregiving support, medications, navigating the healthcare system, and aging in place concerns.

Responsibilities I assist with flower coordination weekly, write articles for E-Blast information if needed, the Valley Voice, and assist with congregational health needs. I work closely with staff and Pastors for caring for the needs and health concerns. Some of these calls and conversations are outside of the regular hours at the church. Pastor Diane and I have visited members of the congregation in facilities and homes.

Classes/Event

1. Blood drives will be held at VPC on **Thursdays, February 29, 2024, May 16, 2024, July 25, 2024, and November 21, 2024, from 9am – 2 pm**. These are the 2024 dates scheduled with American Red Cross.
2. Cardio-drumming exercise program is held every week on Tuesday mornings at 9 am for 30 minutes. There are a few openings left in this program.

3. Events and classes are being planned for the 2024 year.
4. Conversations are taking place regarding restarting the By My Side choir/activity and recruiting more leaders in this wonderful memory loss event. Conversations have started with the past leader of this dementia activity. The program is pending as we are waiting for co-leaders to return to the area, and for them to resume the discussions of this program.

Planning Committee Report to Session

October 5, 2023

Personnel Committee Report to Session

November 8, 2023

Opening Prayer

Frank Coggins opened the meeting with prayer at 10:00 am

Quorum: A quorum was present including Frank Coggins, Carmen Nylund, Annie Stitt, Sheila Frahm, Judy Christensen and Pastor Craig Lindsey.

Minutes: It was moved, seconded and passed that the Minutes of October 11, 2023 be approved as presented.

Regular Business

- Pastor's Report
 - Pastor Craig reported that all staff are doing well. He noted that schedules are becoming busier now that Fall is here.
 - Custodian, Steve Hart has raised a question regarding vacation time related to part-time vs. full-time staff. This should not be a problem since vacation time is based on the number of hours worked. The Personnel Committee recently up-dated the Vacation Policies for the Employee Handbook, but they have not yet been distributed to staff.

- Pastor Diane has voiced concern about the transition of the New Member classes when she retires. Pastor Craig will be leading these classes in the future.
- It was reported that a sound system has been installed to benefit the choir and also provide better hearing in the back of the Sanctuary. It was noted that the sound system is still a work in progress.
- Review of the Personnel Budget
 - The budget report was reviewed and we are under budget \$36,188.66 through October 2023. It was moved, seconded and passed to accept the Budget Report as presented.

Other Business

- Pastor/Head of Staff Position Description
 - The Pastor/Head of Staff Position Description has been revised by deleting references to “collaboration with the Associate Pastor” and adding a sentence under Visitation and Pastoral Care – “Provides pastoral oversight to the Board of Deacons and the ministries which they support”. These updates reflect changes that will occur with Pastor Diane’s retirement. It was moved, seconded and passed to approve the revised Pastor/Head of Staff Position Description to be effective January 1, 2024.
- Employee Manual
 - Due to scheduling conflicts, it was moved, seconded and passed to defer making changes to the Employee Manual until early 2024.
- Pastor Diane Exit Interview
 - Pastor Diane’s exit interview with the Personnel Committee will be held on Monday, December 11, 2023, followed by a luncheon.
- Boundary Awareness Training
 - Pastor Craig reported that he has contacted several potential trainers and will finalize plans in January 2024.
- Farewell Party & Gifts for Pastor Diane
 - Plans for Pastor Diane’s retirement was reviewed.

The meeting was adjourned with prayer at 10:50 am.

The next meeting of the Personnel Committee is scheduled for **December 11 at 10:00 am** at the Quail Creek Grill followed by Pastor Diane's exit interview at 10:45 and lunch at 11:15 am.

Respectfully submitted,

Carmen Nylund, Recording Secretary

Worship Committee Report to Session

November 15, 2023

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